

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from professional firms for **OMB/DFM CONTRACT NO. MC1002000081 - Statewide Commissioning Services**.

Required services include:

- Commissioning Services – Provide a full range of commissioning services, from reviews during design through systems verification during construction. Systems primarily include HVAC systems and controls but could also include electrical and other selected systems.
- DFM HVAC Control Master Plan – The Master Plan would outline a plan for DFM to integrate building automation systems (BAS) at individual buildings (approx. 40 to 50) from various vendors such as Johnson Controls, Alerton, Trane, Automated Logic, Seimens, Honeywell and others. The BAS systems would be networked to allow remote access either via the State intranet or the worldwide web/internet from (a) designated State site(s).
- Controls Design Services – Provide design services, to specify HVAC control systems for DFM projects, to include development of drawings and specifications for multiple systems/projects/buildings and to include construction inspection and testing of HVAC controls.
- HVAC Controls Design Standard – Maintain and update as necessary the standard set of specifications for HVAC controls to be used on all DFM projects.
- Trend Analysis – Develop and implement programs and software to utilize existing BAS data to spot trends and maintenance problems.
- Re-Commissioning – Provide services to re-commission buildings to improve HVAC control and to save energy.

The Office of Management and Budget will retain the option to renew the contract annually through Fiscal Year 2014.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, April 23, 2010, to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- demonstrated experience with projects of similar nature
- organizational structure established for the project (personnel)
- defined approach firm/team will implement
- knowledge of sites and project requirements
- geographical location of main or branch office that will be assigned the project
- familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The State reserves the right to hire multiple firms for this project based upon the qualifications of the respondents and the State's own discretion. All information shall be submitted on GSA Forms 254/255, SF330 or equivalent. Respondents are reminded that the project engineer for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE